



**2022-2023**  
**Policies & Procedures Manual**  
for GMA Members

**PLEASE KEEP THIS DURING THE ENTIRE BALLOTING PERIOD**

**54th ANNUAL GMA DOVE AWARDS**  
**ELIGIBILITY, SUBMISSION & BALLOTING - POLICIES & PROCEDURES**

**The mission of the Gospel Music Association is to expose, promote,  
and celebrate the Gospel through music.**

**I. PURPOSE**

The Dove Awards help the Gospel Music Association (GMA) accomplish its mission by publicly honoring those persons who have demonstrated excellence or significant accomplishment in the field of Christian/Gospel music.

**II. SUBMITTED ENTRY ELIGIBILITY**

All persons who are Professional members of the Gospel Music Association by **APRIL 28, 2023**, or are approved Dove Registered Entities, are entitled to submit entries for consideration for the GMA Dove Awards ballot.

**III. VOTING ELIGIBILITY**

All Professional Members of the GMA (*active as of July 7, 2023*) are entitled to vote on the GMA Dove Awards First Ballot.

All Members of the GMA (*active as of August 11, 2023*) are entitled to vote on the GMA Dove Awards Second Ballot.

Professional members are entitled to vote in all GMA Dove Award categories, according to the guidelines specified on the ballot.

**IV. AWARD ELIGIBILITY**

The eligibility period, for all award categories, will be 12 months beginning on the 1st day of May, 2022 and ending on the 30th day of April, 2023 prior to the presentation of the awards.

In all categories, the GMA must receive each entry from three or more of its Professional Members or one previously approved Dove Registered Entity, for that entry to move forward in the submission/balloting process.

Product must be tracked by SoundScan in the United States (*except for Artist, Producer, Musical, Choral, Video & Film Categories which do not need to be tracked by SoundScan*). Eligibility will be verified with SoundScan. The first recorded scans must fall within the eligibility period, regardless of the release date stated on the entry form or on SoundScan.

Any current member requesting the GMA to consider adding a new, or retired, category must build a task force and select a key contact that will bring data to our Awards & Criteria Committee. This data will need to show proof of impact in the previous/current eligibility period and GMA membership backing with submissions/ voting. Any proposals should be submitted by January 1st.

From time to time, screening judges may encounter product submissions that raise questions about whether or not the product's content is appropriate for the GMA Dove Awards. To assist the judges in their determination, the GMA Board has authorized the following content criteria for use in these instances:

***“For purposes of GMA Dove Award eligibility, the content of all entries will be: based upon the historically orthodox Christian faith contained in or derived from the Holy Bible; or apparently prompted and informed by a Christian world-view.”***

## **V. SUBMISSION/BALLOTING PROCESS**

The process for the GMA Dove Awards consists of an online submission form, a review process of submitted product, and two separate online ballots. The content of each will be as follows:

- A. Online Submission Form** – Will contain appropriate instructions and provisions for submitting entries in specified GMA Dove Award categories. The GMA reserves the right:
- To disallow entry forms that have insufficient information to verify the entry eligibility and forms for which no contact is readily available. Members submitting entries will not be notified if their entry or entries are ruled ineligible.
  - To place any entry into the category it deems appropriate and to rule on the eligibility of any product.
  - To withdraw any category in any year if the GMA determines there is an insufficient number of eligible entries in that category (less than 10) and, at the GMA's discretion, to place the affected entries in another category.
- B. First Ballot** – Will list, in alphabetical order, the candidates for nomination:
- Eligible entries in Division I - IV (*excluding categories: Packaging and Music Video*), receiving three or more Professional GMA member entries or one Dove Registered Entity entry all of which have been confirmed eligible by the Dove Awards Screening Committee.
  - Song of the Year candidates will be derived mathematically using data provided by CCLI, BDS, Nielsen Music Connect and SoundScan.
  - Songwriter of the Year candidates will be derived mathematically using data provided by CCLI, BDS, Nielsen Music Connect and SoundScan.
  - Artist of the Year candidates will be derived mathematically from CCLI, BDS, Nielsen Music Connect and SoundScan.
  - Nominees for Producer, Packaging, and Music Video of the Year are derived by a Craft committee and entries for this category will not appear on the First Ballot.
  - Any current category not meeting a minimum of 15 eligible submissions will be reviewed by A&C Committee at its January meeting.
- C. Nominee Totals** – The number of nominees in a category will be determined by the total amount of entries that make it onto the first ballot in that category (with the exception of Song of the Year which will list 10). The scale is as follows:
- 15 or more entries = 5 nominees
  - 10-14 entries = 3 nominees
  - Less than 10 entries = *May be withdrawn or combined with nearest category*

**D. Second Ballot** – Will list, in alphabetical order, the Nominees:

- a. The top entries in each category which received the most votes in that category on the first ballot.

**VI. VOTING/TABULATION OF BALLOTS**

The GMA utilizes the “Borda Count” to score Dove Awards entries on the first and second ballots. Eligible voting members will rank three (3) entries from 1 to 3, with a rank of 1 being the most favorable. The first choice of each voter receives the highest number of points. Each subsequent choice then gets one less point than the preceding choice. The points from each voter are added together to determine the top candidates from each category. The Dove Awards balloting software tabulates the final score based on this methodology.

In the event of a tie vote on the first ballot, the number of finalists for that category will be increased in order to include all entries which are tied. In the event of a tie vote on the Second Ballot, both/all recipients receiving the highest number of votes will be awarded a Dove Award.

The number of votes received by any particular nominee will not be disclosed to anyone unless so directed by resolution adopted by a majority of the Board of Directors of GMA.

**VII. ANNOUNCEMENT OF RECIPIENTS**

Prior to the announcement of the recipient(s) at the annual GMA Dove Awards presentation, or such other events as may be selected by the Gospel Music Association, the name of the recipient(s) of the Dove Award in any category will be disclosed to persons who, in the president’s judgment, require such information in connection with the production and/or broadcast of the GMA Dove Awards presentation.

## WHO GETS THE DOVE AWARD?

### **SONG of the YEAR**

#### **DIVISION I / Category 1**

*Dove Awards are presented to the songwriter(s) and publisher(s).*

*Complimentary Trophies are for all noted above.*

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### **ARTIST/NON-ARTIST SONGWRITER of the YEAR**

#### **DIVISION I / Categories 2-3**

*Dove Awards are presented to the songwriter.*

*Complimentary Trophies are for all noted above.*

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### **ARTIST of the YEAR**

#### **DIVISION I / Category 4**

*Dove Awards are presented to the artist and record label.*

*Complimentary Trophies are for all noted above.*

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### **NEW ARTIST of the YEAR**

#### **DIVISION I / Category 5**

*Dove Awards are presented to the artist and record label.*

*Complimentary Trophies are for all noted above.*

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### **PRODUCER of the YEAR**

#### **DIVISION I / Category 6**

*Dove Awards are presented to the producer or production team.*

*Complimentary Trophies are for all noted above.*

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### **RECORDED SONG of the YEAR**

#### **DIVISION II / Categories 7–18**

*Dove Awards are presented to the artist, featured artist(s) and songwriter(s).*

*Complimentary Trophies are for all noted above.*

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### **ALBUM of the YEAR**

#### **DIVISION III / Categories 19-29**

*Dove Awards are presented to the artist (if prominent on the album) and the producer(s).*

*Complimentary Trophies are for the artist and the producers with 51%+ participation.*

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**ALBUM of the YEAR**

**DIVISION IV / Category 30**

*Dove Awards are presented to the artist (if prominent on the album) and producer(s).  
Complimentary Trophies are for the artist and the producers with 51%+ participation.*

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**MUSICAL/CHORAL COLLECTION of the YEAR**

**DIVISION IV / Category 31**

*Dove Awards are presented to the creator(s), arranger(s), and orchestrator(s).  
Complimentary Trophies are for all noted above with 51%+ participation.*

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**RECORDED MUSIC PACKAGING of the YEAR**

**DIVISION V / Category 32**

*Dove Awards are presented to the art director(s), graphic artist(s), illustrator(s), and photographer(s).  
Complimentary Trophies are for all noted above.*

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**SHORT FORM/LONG FORM MUSIC VIDEO of the YEAR**

**DIVISION V / Categories 33-35**

*Dove Awards are presented to the artist, featured artist(s), director(s), and producer(s).  
Complimentary Trophies are for all noted above.*

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**INSPIRATIONAL FILM/ SERIES of the YEAR**

**DIVISION V / Categories 36-37**

*Dove Awards are presented to the director(s) and producer(s).  
Complimentary Trophies are for all noted above.*

**54th Annual GMA Dove Awards Categories**  
**Category # / Category**

**Division I**

1. Song of the Year
2. Songwriter of the Year (Artist)
3. Songwriter of the Year (Non-Artist)
4. Artist of the Year
5. New Artist of the Year
6. Producer of the Year

**Division II**

7. Rap/Hip Hop Recorded Song of the Year
8. Rock/Contemporary Recorded Song of the Year
9. Pop/Contemporary Recorded Song of the Year
10. Inspirational Recorded Song of the Year
11. Southern Gospel Recorded Song of the Year
12. Bluegrass/Country/Roots Recorded Song of the Year
13. Contemporary Gospel Recorded Song of the Year
14. Traditional Gospel Recorded Song of the Year
15. Gospel Worship Recorded Song of the Year
16. Spanish Language Recorded Song of the Year
17. Worship Recorded Song Of The Year
18. Children's Recorded Song Of The Year

**Division III**

19. Rap/Hip Hop Album of the Year
20. Rock/Contemporary Album of the Year
21. Pop/Contemporary Album of the Year
22. Inspirational Album of the Year
23. Southern Gospel Album of the Year
24. Bluegrass/Country/Roots Album of the Year
25. Contemporary Gospel Album of the Year
26. Traditional Gospel Album of the Year
27. Gospel Worship Album of the Year
28. Spanish Language Album of the Year
29. Worship Album of the Year

**Division IV**

30. Christmas/Special Event Album of the Year
31. Musical/Choral Collection of the Year

**Division V**

32. Recorded Music Packaging of the Year
33. Short Form Music Video of the Year (Concept)
34. Short Form Music Video of the Year (Performance)
35. Long Form Music Video of the Year
36. Inspirational Film of the Year
37. Inspirational Series of the Year